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 Visit us on the web: [www.jlmiva.com](http://www.jlmiva.com)

<b>JOB TITLE:</b>	Logistics Analyst	<b>JOB LOCATION:</b>	Established at the Center of Excellence locations for the RSC at North Little Rock, AR OR at alternate locations as required by the RSC- CA, TX, NV, NM, AZ, OK
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**Experience, Knowledge, Skills and Abilities Required:**

- Perform logistical analysis to provide support for effect use of line program operations in meeting established goals and objectives.
- Develops life cycle cost analysis of projects or performing cost benefit or economic evaluations of current or projected programs.
- Advise on the potential benefits/uses of automation to improve the efficiency of administrative support or program operations.
- Evaluates and advises on the organization, methods and procedures for providing administrative support systems such as records, communications, directives, forms, files, Standard Operating Procedures and documentation
- Design and maintain a SharePoint site for the directorate to include: development, maintenance, and training DOL Staff and customers as needed.
- Use GCSS-Army to report readiness IAW AR 700-138, Army Logistics Readiness and Sustainability.
- Excellent communication and interpersonal skills
- Knowledge Microsoft Office (e.g., Excel, Word, PowerPoint, etc.)
- SECRET Clearance

**SALARY/BENEFITS:**

Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.

**JLMI is an equal employment opportunity employer  
 EOE/M/F/D/V**

**CONTACT INFORMATION:**

Please Submit Resumes to [Recruiting@JLMIVA.COM](mailto:Recruiting@JLMIVA.COM); **POC:** Janet Castrinos; **Phone:** (804)733-0933; **Fax:** (804)733-0935. If you wish to learn more about JLMI, visit our website at ([www.jlmiva.com](http://www.jlmiva.com)).