



5840 Allin Road, Suite B
 PO Box 271
 Prince George, VA 23875
 Phone: (804) 733-0933
 Fax: (804) 733-0935
 Visit us on the web: www.jlmiva.com

JOB TITLE:	Maintenance SME	JOB LOCATION:	Moffett, CA
Experience, Knowledge, Skills and Abilities Required:			
<ul style="list-style-type: none"> • Must possess 3 -7 years of experience in the discipline they provide support, to include the following functional areas: Maintenance, Drivers certification, Maintenance Scheduling • Knowledgeable in the following Logistics Info Supply System (SARSS); Microsoft Office (e.g., Excel, Word, PowerPoint, etc.) • Knowledgeable in maintenance and in-servicing program for tactical vehicles, vessels, and small engine equipment • Good working knowledge of the governing supply systems, programs, policies, nomenclature, work methods, manuals, or other established guidelines • Understanding of the needs of the organization serviced • Analytical ability to define or recognize the dimension of the problems involved, to collect the necessary data to establish the facts, and take or recommend action based upon application or interpretation of established guidelines. • Must be able to travel • Fluency in the English Language • Excellent communication and interpersonal skills • Must be able to obtain a SECRET Clearance and/or CAC 			
POSITION RESPONSIBILITIES:			
<ul style="list-style-type: none"> • Develops and manages the Hazardous Material program for all assigned equipment • Develops and manages the inspection and Maintenance cycles • Travel requirements 2-3 days per quarters anywhere in the 50 States and territories • Updates to Tactical Vehicle Maintenance Program Syllabus of Instruction (SOI) and Program of Instruction (POI) • Instructs operator-level instruction in the proper use and field maintenance of squadron-assigned vehicles/vessels/small engine and supplementary equipment • Develop and maintain a program for inputting and updating the squadron's equipment inventory of all Government furnished equipment 			
SALARY/BENEFITS:			
<p>Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.</p> <p style="text-align: center;">JLMI is an equal employment opportunity employer EOE/M/F/D/V</p>			
CONTACT INFORMATION:			
<p>Please Submit Resumes to Recruiting@JLMIVA.COM; POC: Janet Castrinos; Phone: (804)733-0933; Fax:</p>			



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(804)733-0935. If you wish to learn more about JLMI, visit our website at (www.jlmiva.com).			