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 Visit us on the web: www.jlmiva.com

JOB TITLE:	Material Coordinator	JOB LOCATION:	FT Bragg, NC
Experience, Knowledge, Skills and Abilities Required:			
<ul style="list-style-type: none"> • Must possess minimum of five years of experience in supply or logistic management • Capable of scheduling, assigning, tracking, and providing status of work and collect data in preparation to meet reporting requirements • Must have a working knowledge in current automated systems, warehousing methods, policies and procedures • Must have at least three years logistics experience with extensive knowledge of supply operations, supply regulations, policies and management techniques required to determine action to be taken when established guidelines are not clearly defined • Must have & maintain a CDL Driver’s License • Must be able to pass a background check • Obtain and maintain a DoD CAC card • Skilled in verbal and written communication (English) • Other duties as assigned 			
POSITION RESPONSIBILITIES:			
<ul style="list-style-type: none"> • Track non-conformances, corrective actions, and provide plans to identify areas requiring performance improvement. • Must have the ability to implement quality control procedures and report Corrective and Preventive Actions. • Check warehouse maintenance and maintains individual areas in a clean and orderly state. • Direct and maintain control and surveillance over all contractor personnel who are performing on this contract. 			
SALARY/BENEFITS:			
<p>Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.</p> <p style="text-align: center;">JLMI is an equal employment opportunity employer EOE/M/F/D/V</p>			
CONTACT INFORMATION:			
<p>Please Submit Resumes to Recruiting@JLMIVA.COM; POC: Janet Castrinos; Phone: (804)733-0933; Fax: (804)733-0935. If you wish to learn more about JLMI, visit our website at (www.jlmiva.com).</p>			