



5840 Allin Road, Suite B
PO Box 271
Prince George, VA 23875
Phone: (804) 733-0933
Fax: (804) 733-0935
Visit us on the web: www.jlmiva.com

JOB TITLE:	Supervisors	JOB LOCATION:	CA, TX, AR, OK, AZ, NM, NV
Experience, Knowledge, Skills and Abilities Required:			
<ul style="list-style-type: none">• Five (5) years documented leadership experience and a comprehensive knowledge of governing regulations, policies, procedures and instructions in assigned area of responsibility• Comprehensive knowledge of all installed product software at the user/operator level and automated data processing policies and procedures as they pertain to assigned equipment which will allow the contractor to solve and/or contact appropriate technical support to resolve any problem associated with these systems• Ability to provide information and reports, resolve issues and recommend actions to improve delivery of services to customers• Skills in verbal and written communications to conduct meetings, execute plans, and prepare reports, plans, and working instructions• Knowledge Microsoft Office (e.g., Excel, Word, PowerPoint, etc.)• SECRET Clearance			
SALARY/BENEFITS:			
Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.			
JLMI is an equal employment opportunity employer EOE/M/F/D/V			
CONTACT INFORMATION:			
Please Submit Resumes to Recruiting@JLMIVA.COM ; POC: Janet Castrinos; Phone: (804)733-0933; Fax: (804)733-0935. If you wish to learn more about JLMI, visit our website at (www.jlmiva.com).			