

JOB TITLE:	Quality Control Equipment Inspector Retrograde Site	JOB LOCATION:	FT Polk, LA; FT Dix, NJ; Ogden, UT; FT Gillem, GA
Experience, Knowledge, Skills and Abilities Required:			
<ul> <li>Minimum of 4 years providing examinations of classifications of Class II, IV, and VII items to establish conditions of the equipment.</li> <li>Experience in operating military equipment.</li> <li>Highly skilled in verbal and written communications to conduct meetings, execute plans, and prepare reports, plans, and memorandums of instruction.</li> <li>Excellent communication and interpersonal skills</li> <li>Knowledge Microsoft Office (e.g., Excel, Word, PowerPoint, etc.)</li> <li>SECRET Clearance</li> </ul>			
POSITION RESPONSIBILITIES:			

- Oversees the work of the supply clerks/warehouse workers.
- Assists the Retrograde supervisor in the function of their duties.
- Locates and moves equipment and parts as needed to expedite equipment to schedules and priorities.
- May classify equipment to condition codes and process paperwork as required.
- May be required to maintain inventory records of equipment in order to process through supply systems.
- Completes and records findings on the appropriate forms.
- Assists with the warehouse operations.

## SALARY/BENEFITS:

Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.

## **CONTACT INFORMATION:**

**Please Submit Resumes to** <u>Recruiting@JLMIVA.COM</u>; **POC:** Janet Castrinos; **Phone:** (804)733-0933; **Fax:** (804)733-0935. If you wish to learn more about JLMI, visit our website at (<u>www.jlmiva.com</u>).