

5840 Allin Road, Suite B PO Box 271 Prince George, VA 23875

Phone: (804) 733-0933 Fax: (804) 733-0935

Visit us on the web: www.jlmiva.com

JOB TITLE: Technical Instructor Course Developer

JOB LOCATION: FT Drum, NY; FT Polk, LA

Experience, Knowledge, Skills and Abilities Required:

- Experience as an Instructor teaching one or more of the following: electronics, welding, or more highly technical areas such as radio and electronics repair or operation of weapons systems
- Must possess minimum experience in the discipline they provide support to include the following functional areas: The Army Maintenance Management System, The Army Materiel Maintenance Policy, Supply Policy Below the National Level, Using Unit Supply Systems, Physical Security, Environmental Programs
- Experience to include, but not limited to SAMS-E, GCSS-Army, PBUSE, SARSS, etc.
- Knowledge to include, but not limited to Army Award for Maintenance Excellence, Army Oil
 Analyst Program, Army Modification Program, Drivers Training, Property Accountability, Stock
 Control, Rail Load Operations, etc.
- Fluency in the English Language
- Excellent communication and interpersonal skills
- Knowledge Microsoft Office (e.g., Excel, Word, PowerPoint, etc.)
- SECRET Clearance

POSITION RESPONSIBILITIES:

- The Technical Instructor/Course Developer is primarily responsible for curriculum revision and maintenance.
- Technical curriculum may involve electronics, welding, or more highly technical areas such as radio and electronics repair or operation of weapons systems.
- Uses a computer to organize and draft a curriculum that breaks a complex subject into blocks or units of instruction, creates graphics, and integrates them into curriculum.
- Courses may be instructor based, computer-based, simulator based, interactive, or non-interactive.
- Also teaches short technical courses in accordance with approved curriculum to maintain proficiency and to evaluate and develop new instructional techniques/courses.
- Job duties also include the following: incorporation of new curriculum in the teaching process
 (e.g., develops clarification or examples of application related to the subject matter),
 development and maintenance of classroom techniques that reflect professionalism and good
 discipline and enhance teaching, development of alternative teaching techniques and scenarios
 to maintain high motivation and interest in the subject areas, and while acting as the testing
 officer, the conducting of test analysis and development or revision of test items

SALARY/BENEFITS:

Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.



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JLMI is an equal employment opportunity employer EOE/M/F/D/V

CONTACT INFORMATION:

Please Submit Resumes to Recruiting@JLMIVA.COM; POC: Janet Castrinos; Phone: (804)733-0933; Fax: (804)733-0935. If you wish to learn more about JLMI, visit our website at (www.jlmiva.com).