



5840 Allin Road, Suite B
 PO Box 271
 Prince George, VA 23875
 Phone: (804) 733-0933
 Fax: (804) 733-0935
 Visit us on the web: www.jlmiva.com

JOB TITLE:	Logistics Analyst	JOB LOCATION:	Camp Arifjan, Kuwait
Experience, Knowledge, Skills and Abilities Required:			
<ul style="list-style-type: none"> • Possess minimum of two (2) years of experience in GCSS-Army • Must possess 5-7 years of experience in the discipline they provide support • Experience or familiarity with other Army Logistics Information System • Proven working knowledge of the governing logistic system, programs, policies, work methods, manuals, or other established guidelines • Instructor experience preferred • Must be able to drive a car and have a clean driving record • Must be able to drive a car domestically and abroad • May also require standing or sitting for long periods of time and working at a computer • May need to lift up to 50 pounds from time to time • Must be able to obtain a SECRET Clearance and/or CAC • Must have a valid US passport or the ability to obtain one 			
POSITION RESPONSIBILITIES:			
<ul style="list-style-type: none"> • Assist in supervising automated information processing units, installations, and activities. • Advisor to the commander and staff on automation policy and technical matters. • Manages computer systems and provides automation expertise at all command organizational levels to include combined, joint, and service agencies. • Translates mission needs into computer systems requirements and helps to define functional requirements. • Maintains awareness of advances in computer systems capabilities. • Performs economic analysis and plans, programs, and budgets for automation resource requirements (equipment, people, and facilities). • Develops and implements procedures for the local procurement, storage, and distribution control of commercial computer system products. • Manages automation resources, maintenance programs, and logistics support. • Establishes procedures for effective and efficient use of computer systems resources. • Develops, implements, and manages data base management systems and local area networks. • Establishes priorities for computer systems, goals, and objectives at various levels. • Writes and maintains accreditation plans for computer systems. • Develops and manages security procedures. • Develops and conducts customer education programs. • Develops and coordinates procedures for contingency operation during system emergencies, outages and degraded operations, or downtime for maintenance. 			
SALARY/BENEFITS:			
Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.			



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JLMI is an equal employment opportunity employer EOE/M/F/D/V			
CONTACT INFORMATION:			
Please Submit Resumes to Recruiting@JLMIVA.COM ; POC: Janet Castrinos; Phone: (804)733-0933; Fax: (804)733-0935. If you wish to learn more about JLMI, visit our website at (www.jlmiva.com).			