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<b>JOB TITLE:</b>	Warehouse Supervisor	<b>JOB LOCATION:</b>	Washington DC Metro Area
<b>Experience, Knowledge, Skills and Abilities Required:</b>			
<ul style="list-style-type: none"><li>• Minimum 6 years of experience managing/supervising large complex organizations/departments.</li><li>• Minimum 5 years of experience supervising personnel and overseeing warehouse operations, including shipping, receiving, delivery, and excessing property, similar in size, scope, and complexity to this requirement.</li><li>• Minimum 3 years of experience using electronic messaging media/e-mail, asset management software, MS Office, and Excel.</li><li>• Skill in creating and managing property records using this software, including the ability to save records securely, create PDF documents, and store and manage electronic records, is required.</li><li>• Ability to obtain and keep a CAC</li></ul>			
<b>POSITION RESPONSIBILITIES:</b>			
<ul style="list-style-type: none"><li>• Maintain active credentials and/or licensures in area of expertise/profession</li><li>• Basic knowledge of computer equipment and the assigned area of system software</li></ul>			
<b>SALARY/BENEFITS:</b>			
Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.			
<b>JLMI is an equal employment opportunity employer EOE/M/F/D/V</b>			
<b>CONTACT INFORMATION:</b>			
Please Submit Resumes to <a href="mailto:Recruiting@JLMIVA.COM">Recruiting@JLMIVA.COM</a> ; <b>POC:</b> Janet Castrinos; <b>Phone:</b> (804)733-0933; <b>Fax:</b> (804)733-0935. If you wish to learn more about JLMI, visit our website at ( <a href="http://www.jlmiva.com">www.jlmiva.com</a> ).			