**JOB TITLE:** Project/Warehouse Manager

**JOB LOCATION:** Albany GA

**Experience, Knowledge, Skills and Abilities Required:**
- Possess a minimum of 7 years of experience as a project supervisor or Warehouse Manager in a military or commercial operation within a warehouse environment.
- Have as a minimum, a high school diploma. A Bachelor’s Degree in a Business-related field with 3 years supply supervisory experience can substitute for the 7 years of experience requirement.
- Possess the basic knowledge and skills required to plan, control, manage, and be responsible for the successful completion of work.
- Be familiar with all aspects of supply operations.
- Be proficient in the use of Microsoft Office products i.e., Word, Excel, and Power Point.
- Have excellent communications skills both oral and written.
- Applicants must be able to communicate effectively in English, both verbally and in writing.
- U.S. citizenship is required.

**POSITION RESPONSIBILITIES:**
- Provide overall supervision for Contractor employees to include, but not limited to planning and managing the contract professionally.
- Ensure that work is scheduled properly to obtain maximum use of resources.
- Shall adjust staffing employee work schedules to meet customer requirements and minimize the use of overtime.

**SALARY/BENEFITS:**
Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.

**JLMI is an equal employment opportunity employer**

**EOE/M/F/D/V**

**CONTACT INFORMATION:**

Please Submit Resumes to Recruiting@JLMIVA.COM; POC: Janet Castrinos; Phone: (804)733-0933; Fax: (804)733-0935. If you wish to learn more about JLMI, visit our website at [www.jlmiva.com](http://www.jlmiva.com).