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JOB TITLE:	Subject Matter Expert III	JOB LOCATION:	Alexandria, VA
Experience, Knowledge, Skills and Abilities Required:			
<ul style="list-style-type: none">• Bachelor’s Degree from an accredited college or university• At least five (5) years of experience in Federal Fleet Management operations• Held a Federal Fleet Operations position at the Agency level within 12-18 months of contract award (not required, preferred)• Three (3) years of experience with Federal Fleet Reporting using a Fleet Management Information Systems to value and report non-tactical vehicles• A Master’s degree can be substituted for two (2) years of experience• Experience in directing and managing the operation and maintenance of an Agency vehicle fleet of at least 50,000 owned and leased vehicles of various vehicle types and fuel compositions operating throughout the United States• Ability to establish and interpret metrics to gauge the effectiveness and efficiency of the fleet operation• Ability to deliver presentations and lead senior level client meetings• Ability to obtain and maintain a Secret Clearance			
POSITION RESPONSIBILITIES:			
<ul style="list-style-type: none">• Provide overall supervision for Contractor employees to include, but not limited to planning and managing the contract professionally• Ensure that work is scheduled properly to obtain maximum use of resources• Shall adjust staffing employee work schedules to meet customer requirements and minimize the use of overtime			
SALARY/BENEFITS:			
Salary is based on experience and qualifications. We offer a competitive compensation and benefits package that includes health, dental, life insurance, direct deposit and more.			
JLMI is an equal employment opportunity employer EOE/M/F/D/V			
CONTACT INFORMATION:			
Please Submit Resumes to Recruiting@JLMIVA.COM ; Fax: (804)733-0935. If you wish to learn more about JLMI, visit our website at (www.jlmiva.com).			